

Bi-Weekly Employee Time Sheet

Email to Payroll: payroll@coreoccupational.com

Day of Week	Time In	Time Out	Meal	Time In	Time Out	Call Out 1 (Hours)	Call Out 2 (Hours)	Call Out 3 (Hours)	Call Out Comments	Total
Monday										0.00
Tuesday										0.00
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday										0.00
Sunday										0.00
Weekly Total										0.00
Weekly Standard Hours										0.00
Weekly Overtime Hours										0.00

Day of Week	Time In	Time Out	Meal	Time In	Time Out	Call Out 1 (Hours)	Call Out 2 (Hours)	Call Out 3 (Hours)	Call Out Comments	Total
Monday										0.00
Tuesday										0.00
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday										0.00
Sunday										0.00
Weekly Total										0.00
Weekly Standard Hours										0.00
Weekly Overtime Hours										0.00

Total Hours: 0.00

Employee Print Name _____

Total Standard Hours: 0.00

Total Overtime Hours: 0.00

Employee Signature _____

Manager Approval _____