

HUMAN RESOURCES CONTACTS

**Employee Relations Issues (Sexual Harassment, Discrimination, etc.), Benefit Issues, Terminations, Leave of Absence (FMLA, Military, Bereavement, Personal, etc.)
Other General Human Resources related topics**

Mandy Nelson
Human Resources Manager
Office: 225-456-2277 | Fax: 225-456-2300 | Email: mnelson@coreoccupational.com

Staffing, Uniforms, Business Cards, Verification of Employment

Damenise Hardy
Human Resources Specialist
Office: 225-456-2283 | Fax: 225-456-2300 | Email: dhardy@coreoccupational.com

Enrollment of Benefits, Life Changing Events, Licensure Verifications/Risk Mgmt. System, Resignations, Update Employee Information

Misha Jackson
Human Resources Specialist
Office: 225-456-2266 | Fax: 225-456-2300 | Email: mjackson@coreoccupational.com

Career Opportunities with CORE

If you would like to refer someone for employment or if you are interested in other opportunities within CORE, please go to our new online job portal located using the following link.

<http://www.coreoccupational.com/CareerOpportunities>

Payroll, Expenses, Taxes, Garnishments

Tara Scott
Payroll & Billing
Fax: 225-456-2300 | Email: payroll@coreoccupational.com (all timesheets must be sent to this email address)

Finance & Billing

Rosa Babin
Financial Specialist
Office: 225-456-2288 | Fax: 225-456-2300 | Email: rbabin@coreoccupational.com

Human Resources Forms Online

To access Human Resources related forms, login to the CORE online portal using your email username and password <http://portal.coreoccupational.com>